



# अकादमी न्यूज़

संख्या - 27  
अगस्त, 2025

डॉ० आर० एस० टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल

## Message from Director General



*It is a pleasure to present the latest edition of the monthly newsletter, highlighting ongoing activities in training and development. Over the past one month, several impactful sessions on essential topics, including transformative role of Artificial Intelligence in the workplace, Occupational Health and Safety in Sanitation, Urban aspects, Design of training, Decision Making Skills etc. has been organized in the Academy. These initiatives equip trainees with up-to-date skills and practical knowledge for today's fast-evolving professional environment. This issue aims to inform, inspire and embody our commitment to continuous, capacity building, learning and growth.*

### Patron

B. P. Pandey (Director General)

### Editor

Dr. Mahesh Kumar (Joint Director)

### Collaboration

V. K. Singh (Dy. Director)

Ragini Tiwari, Consultant, Key Resource Centre

Manoj Kumar (Training Manager)

Yogesh Kumar (Training Manager)

### Our Mission

*We work for the capacity building of civil servants, professionals, development functionaries and elected people's representatives.*

### Our Vision

*To become a self-sustaining, proactive and leading organisation-offering quality capacity building (training and advisory) service in the field of public administration and development initiatives in a competitive environment.*

## Uniform Civil Code (UCC)

डॉ. आर. एस. टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल में दिनांक 25-27 अगस्त, 2025 के मध्य उत्तराखण्ड समान नागरिक संहिता



(Uniform Civil Code) के प्रभावी क्रियान्वयन हेतु उत्तराखण्ड के विभिन्न जनपदों हेतु 'प्रशिक्षकों का प्रशिक्षण' कार्यक्रम आयोजित किया गया, जिसमें Uniform Civil Code के अन्तर्गत Marriage and Divorce Registration under, Legal Foundation of UCC, Marriage and Divorce Registration, Live-in relationship, Sub Registrar's & Registrar's Operational Responsibilities, Registration of Marriage, Acknowledgment of Registered Marriage, Registration of Divorce, Nullity of Marriage, Nodal department & it's role आदि विषयों से संबंधित जानकारी प्रदान की गयी। उक्त प्रशिक्षण कार्यक्रम में संयुक्त मजिस्ट्रेट, उपजिलाधिकारी, पंचायती राज अधिकारी, नगर आयुक्त, उप निबंधक, अधिशासी अधिकारी सहित कुल 36 अधिकारियों द्वारा प्रतिभाग किया गया।

## Design of Training

अकादमी में दिनांक 04 से 08 अगस्त, 2025 के मध्य भारत सरकार के कार्मिक एवं प्रशिक्षण विभाग द्वारा प्रायोजित 05 दिवसीय डिजाइन



ऑफ ट्रेनिंग प्रशिक्षण कार्यक्रम का सफलतापूर्वक आयोजन किया गया। इस प्रशिक्षण कार्यक्रम में उत्तराखण्ड के विभिन्न विभागों/संस्थाओं के कुल 12 प्रतिभागियों द्वारा प्रतिभाग किया गया।

यह प्रशिक्षण कार्यक्रम विभिन्न प्रशिक्षण संस्थानों एवं विभागों में तैनात प्रशिक्षकों तथा ऐसे कार्मिकों हेतु निर्धारित था, जिनके ऊपर प्रशिक्षण मॉड्यूल विकसित करने का दायित्व रहता है। इस प्रशिक्षण के माध्यम से प्रतिभागियों के प्रशिक्षण मॉड्यूल के संबंध में ज्ञान एवं कौशल के विकास हेतु प्रयास किया जाता है, जिसके दृष्टिगत इस प्रशिक्षण कार्यक्रम में संगठन में कार्य-निष्पादन समस्याओं का चिह्नीकरण, प्रशिक्षण लक्ष्य व उद्देश्य का निर्धारण, विषयों का चयन, दिवसवार कार्यसारणी का निर्माण, प्रशिक्षण विधियों का चिह्नीकरण,

प्रशिक्षकों का चयन, पाठ्य सामग्री का चयन व निर्माण, आवश्यक संसाधन की व्यवस्था तथा वित्तीय लागत इत्यादि को सम्मिलित किया गया। प्रशिक्षण पश्चात् समस्त प्रतिभागियों द्वारा अपने कार्य-क्षेत्र से संबंधित एक प्रोजेक्ट कार्य के रूप में प्रशिक्षण मॉड्यूल डिजाइन किया जाना है। इस प्रशिक्षण कार्यक्रम में भारत सरकार द्वारा मान्यता प्राप्त प्रशिक्षक द्वारा प्रशिक्षण प्रदान करते हुए प्रतिभागियों को सैद्धांतिक ज्ञान को व्यावहारिक रूप से अभ्यास करने का भी अवसर प्रदान किया गया।

### Evaluation of Training (EoT)



अकादमी में दिनांक 19-23 अगस्त, 2025 एवं 25-29 अगस्त, 2025 की अवधि में डी0ओ0पी0टी0, भारत सरकार की ओर से

प्रायोजित दो Evaluation of Training (EoT) प्रशिक्षण कार्यक्रमों का आयोजन किया गया। उक्त प्रशिक्षण कार्यक्रमों में उत्तराखण्ड के विभिन्न विभागों के 31 अधिकारियों द्वारा प्रतिभाग किया गया। प्रशिक्षण कार्यक्रमों का मुख्य उद्देश्य प्रतिभागियों की प्रशिक्षणों के मूल्यांकन हेतु गुणवत्ता में अभिवृद्धि करना था, जिससे वे अपने विभागों/संस्थानों में प्रशिक्षण कार्यक्रमों को उचित तरीके से संचालित एवं मूल्यांकित कर सकें। उक्त प्रशिक्षण कार्यक्रम में डी0ओ0पी0टी0 भारत सरकार द्वारा मान्यता प्राप्त मास्टर प्रशिक्षकों द्वारा वार्ताएं प्रदान की गयी।

### Awareness Programme on Disaster Risk Reduction

आपदा प्रबन्धन प्रकोष्ठ द्वारा दिनांक 06-07 अगस्त, 2025 की अवधि में विकास खण्ड लक्सर, जनपद हरिद्वार तथा दिनांक 20-21



अगस्त, 2025 की अवधि में विकास खण्ड लोहाघाट, जनपद चम्पावत में "Awareness Programme on Disaster Risk Reduction" विषयक प्रशिक्षण कार्यक्रम का आयोजन किया गया। इन प्रशिक्षण कार्यक्रमों में क्रमशः 66 तथा 50 प्रतिभागियों द्वारा प्रतिभाग किया गया। प्रशिक्षण कार्यक्रमों का मुख्य उद्देश्य आपदा के परिप्रेक्ष्य में सुरक्षा एवं प्रबन्धन के दृष्टिगत विभिन्न आयामों पर जानकारी प्रदान कर जागरूकता बढ़ाना था, ताकि आपदा पूर्व व आपदा के समय त्वरित कार्यवाही की जा सके।

### Independence Day Celebration at Academy



15 अगस्त, 2025 को अकादमी में 79वाँ स्वतंत्रता दिवस के अवसर पर महानिदेशक महोदय द्वारा झण्डारोहण किया गया। इस अवसर पर अकादमी / सी0जी0जी0 / डी0एम0सी0 / एस0आई0यू0डी के समस्त संकाय सदस्य व कर्मचारी उपस्थित थे। उक्त अवसर पर आजादी के

महत्व को बताते हुए महानिदेशक महोदय द्वारा उपस्थित सभी कार्मिकों को टीम भावना, नैतिक मूल्यों के आधार पर कार्य करने हेतु प्रेरित किया गया। कार्यक्रम में संयुक्त निदेशक डॉ0 महेश कुमार सहित अन्य संकाय सदस्यों एवं कार्मिकों द्वारा अपने विचार प्रस्तुत किये गये। कार्यक्रम का संचालन डॉ0 मंजू पाण्डे, सह आचार्य, डी0एम0सी0 एवं सुश्री रागिनी तिवारी, कन्सलटेन्ट, के0आर0सी0 द्वारा किया गया। 15 अगस्त के उपलक्ष्य पर अकादमी में विभिन्न क्रीड़ा गतिविधियों का आयोजन किया गया। जिसमें विजेताओं को महानिदेशक अकादमी द्वारा ट्रॉफी से सम्मानित किया गया।

## Training Programme on Disaster Management



आपदा प्रबन्धन प्रकोष्ठ द्वारा दिनांक 29 अगस्त 2025 को “Training Programme on Disaster Management” विषयक

कार्यक्रम का आयोजन पी.एम. श्री राजकीय इंटर कॉलेज, सितारगंज, जनपद उधम सिंह नगर में किया गया। प्रशिक्षण कार्यक्रम का मुख्य उद्देश्य आपदा प्रबन्धन के विभिन्न आयामों पर जानकारी प्रदान करना था, जिससे कि प्रतिभागी अपने परिवार व आस-पास के लोगों को आपदा प्रबन्धन से सम्बन्धित जानकारी प्रदान कर सकें व किसी भी स्थिति से निपटने में समर्थ हो सकें। इस प्रशिक्षण कार्यक्रम में कुल 53 विद्यार्थियों/एन.सी.सी. कैडेटों द्वारा प्रतिभाग किया गया।

## Mentoring Skills Course



The Mentoring Skills Course for Trainers, Administrators and Professionals of various government organisation was organised from 25th to

27th August, 2025. The course was sponsored by the State government and was conducted by a Recognised Trainer developed by the DoPT, Govt. of India. The aim of the course was to help trainee to acquire an understanding of the concept of mentoring, and the skills to carry out the duties of a mentor. In all 22 participants from various government departments participated in the course.

## Problem Solving & Decision- Making Managerial Skills

Dr. R. S. Tolia Uttarakhand Academy of Administration, Nainital, has organised a three-days training programme on “Problem Solving and Decision-Making Skills”



from 18th to 20th August, 2025 for senior and middle-level officers (Group 'A' and 'B') of Uttarakhand Government, who wish to strengthen their critical thinking and decision-making abilities by combining experience with creative tools to make informed and effective decisions.

Over the course of three days, the participants' knowledge and skills were developed through sessions on ethics and values in administration, ethical dilemma in governance, elements of decision-making and problem-solving, tools and techniques for decision-making, stress and time management, emotional intelligence, and conflict management. The course methodology was participatory in nature and included interactive discussions, role plays, group exercises, sharing of real-life experiences, and inputs from expert faculty to ensure active engagement and practical learning. A total of 40 participants from multiple departments took part in this comprehensive program.

### The Objectives of the Training Programme were:

- By the end of the course the participants will be able to:
- Describe the steps involved in problem solving and decision making.
- Explore the condition under which the decisions are taken.
- Identify cognitive biases in decision making.
- Build and expand decision making, critical thinking and creative problem-solving skills.
- Apply logical and creative approaches to solving problems and making decisions

## Presentation of Second Governor's Trophy

On August 21, 2025 the presentation of '**Governor's Trophy**' was organized at the DRST UAoA. The trophy is given annually to best performing trainee in accordance with the announcement made by the Honorable Governor. The academy selects the best trainee in accordance with the said announcement. This year the Governor's Trophy was awarded to Mr. Rahul Singh, Assistant Commissioner, State Tax, Uttarakhand. Mr. Rahul Singh was selected as the best trainee from the range of courses including foundation, Induction, Professional training programs conducted by Dr. R.S. Tolia Uttarakhand Administration Academy, Nainital, for the year 2024-25. The award was presented by the Academy for the second time.



## Artificial Intelligence



Dr. R. S. Tolia Uttarakhand Academy of Administration, Nainital conducted a 03 days Training Programme on Artificial Intelligence from 21st to 23rd August, 2025. The program was sponsored by Govt. of Uttarakhand. Total 31 officers of various department of Uttarakhand participated in this training programme.

### The Objectives of the Training Programme were:

- To enhance the efficiency, transparency, accessibility and responsiveness of government services and operations.
- To describe the Role of AI in Governance
- To familiarize with AI Technologies Relevant to e-Governance
- To develop Skills to Design and Implement AI Solutions & promote Data-Driven Decision Making
- To ensure Ethical and Responsible AI Use
- To facilitate Citizen-Centric AI Development
- Strengthen AI Project Management and Integration

## Occupational Health and Safety (OHS) along the Sanitation Value Chain (ToT)



The Urban Development Cell, CGG, Dr. Raghunandan Singh Tolia Uttarakhand Academy of Administration conducted a two-day training programme on “Occupational Health and Safety (OHS) along the Sanitation Value Chain (ToT)” from 21<sup>st</sup> to 22<sup>nd</sup> August, 2025 in the Academy. The Programme was sponsored by National Institute of Urban Affairs and conducted as a part of Sanitation Capacity Building Platform (SCBP). A total of 36 participants from IIHS, FSSM Alliance, and Uttarakhand Urban Local Bodies and parastatal organisation participated in the programme.

### The Objectives of the Training Programme were:

- To describe the principles of Occupational Health and Safety (OHS) and their application across the sanitation service chain.
- To learn role-specific safety practices for sanitation workers, CT/PT operators, masons, and desludging staff, focusing on risks, compliance, and best practices.
- To develop awareness of sanitation-related regulations, government policies, and institutional mechanisms that ensures worker safety and welfare.
- To gain knowledge of safe operational protocols for desludging, FSTP/STP operations, reuse of treated water and biosolids, and confined space entry, including the hands-on training on PPE demonstration, first aid and practical usage of equipment.
- To recognize workplace stressors in sanitation work and explore strategies to reduce risks, safeguard health, and improve productivity.

## Meeting of Senior Officer/Faculty at Academy

A meeting of senior officials (SOM) was convened by the Director General on August 29, 2025, wherein Dr. Mahesh Kumar, Shri V.K Singh, Shri Richanshu Sharma, Shri Sudhir Kumar along with other faculty members were present at the meeting. The meeting focused on various points such as upcoming PCS Professional Training Program, training program on Artificial Intelligence, training module to be formulated for PRI's at local level on Disaster Response and presentation on learnings from exposure visit held to Madhya Pradesh etc.

Director General Academy also reviewed the progress of “Chintan Shivir” to be held between September 11-13, 2025, at the Academy. In this meeting, Dr. Mahesh Kumar, Joint Director, was appointed as the Nodal Officer and different in-charge officer were given responsibilities to ensure related arrangements of premises, accommodation, guesthouses, class rooms/audiovisual equipment etc.



## Exposure Visit for officers/Elected Representatives of Urban Development Deptt.



The State Institute of Urban Development (SIUD), Dr. Raghunandan Singh Tolia Uttarakhand Academy of Administration, conducted a four-days Exposure Visit on **“Best Practices in Bhopal & Indore (Madhya Pradesh)”** from 19<sup>th</sup> to 22<sup>nd</sup> August, 2025. A total of **16 participants including 5 Mayors, 7 Municipal Council Chairpersons, 3 Executive Officers and an IEC Expert from UDD, Dehradun** participated in the program. The exposure visit enabled the participants to observe and learn from Madhya Pradesh's innovative practices in sanitation, urban governance, and good governance, with the objective of implementing these learnings to foster cleaner, more beautiful, and sustainable cities in Uttarakhand.

### The Objectives of the Training Programme were:

- To explore innovative and replicable models in waste management, smart city initiatives, and transparent administration.
- To build the capacity of municipal leaders through hands-on exposure to successful urban development strategies.
- To encourage participants officials to develop action plans for replicating relevant models in their own cities and towns.
- To facilitate the development of actionable plans for cleaner, more efficient, and sustainable urban management.

## Training on Tally Software

The State Institute of Urban Development (SIUD), Dr. Raghunandan Singh Tolia Uttarakhand Academy of Administration, conducted



a three-day training programme on **“Tally Software”** from 6<sup>th</sup> to 8<sup>th</sup> August, 2025 at the Academy. A total of 28 participants from various Urban Local Bodies & parastatal organisations participated in the program.

### The Objectives of the Training Programme were:

- To enhance participants understanding of accounting principles and their application within Tally ERP for effective financial management.
- To build capacity in managing financial records, statutory compliance (GST and Income Tax), and reconciliation practices through Tally.
- To provide hands-on exposure to financial reporting, including preparation of balance sheets, profit and loss accounts, and transaction ledgers.
- To promote the adoption of digital tools in urban governance for increased efficiency, accuracy, and accountability in financial management.

## Post Stakeholder Workshop (SFC)

A one-day Post-Stakeholder Workshop was organized at Dr. R. S. Tolia Uttarakhand Academy of Administration, Nainital, on **11<sup>th</sup> August, 2025** as part of the ongoing study titled **“Strengthening the Administrative, Financial, and Functional Mechanism of Urban Local Bodies (ULBs) for Overall Improved Municipal Governance”**. The study was entrusted to the **State Institute of Urban Development (SIUD), DRSTUAoA, Nainital**, by the Sixth State Finance Commission of Uttarakhand. The workshop provided a platform to discuss the draft report submitted by NIUA, in which representatives from ULBs, parastatal agencies, the Urban Directorate, and other stakeholders across Uttarakhand deliberated on the study's findings and shared their feedback for incorporation into the final report. The discussions were further enriched by the participation of members of the Sixth State Finance Commission, senior officers from NIUA and domain experts.



## Orientation Training Programs for Elected Representative of Uttarakhand ULB's.



The State Institute of Urban Development (SIUD), Dr. Raghunandan Singh Tolia Uttarakhand Academy of Administration, conducted two days 02 **Orientation Training Programmes for Elected Representative (ER's) of Uttarakhand ULB's**. A total of 36 ERs of Nagar Nigam, Kashipur participated in the training held on 04-05 August at Nagar Nigam, Kashipur. Similarly, 28 ERs of Nagar Nigam, Haldwani attended the program conducted on 06-07 August at ETC, Haldwani. Additionally, ERs from Nagar Palika Parishad Sitarganj and

Nagar Panchayats Nanakmatta & Shaktigarh participated in the training organized on 29-30 August at Samudayik Swasthya Kendra, Sitarganj.

### The Objectives of the Training Programme were:

- To orient newly elected representatives on urban governance structure and their roles and responsibilities in ULBs.
- To develop an understanding of key government rules and procedures, including procurement norms.
- To familiarize them with major centrally sponsored schemes such as SBM 2.0, AMRUT, PMAY-Urban, DAY-NULM, and PM SVANidhi.
- To showcase successful urban initiatives and promote peer learning.

## Occupational Health and Safety of Sanitary Workers

The State Institute of Urban Development (SIUD), Dr. Raghunandan Singh Tolia Uttarakhand Academy of Administration, conducted a one-day 03 training programmes on **“Occupational Health and Safety of Sanitary Workers”** from 12<sup>th</sup> to 14<sup>th</sup> August, 2025. On 12th and 13th August, programmes were held at Nagar Palika Parishad, Kichha, with 54 and 35 participants respectively. Another tray took place on 14th August at Nagar Panchayat, Dineshpur, with 31 participants.



### The Objectives of the Training Programmes were:

- To create awareness about challenges, rights, and welfare schemes of sanitary workers.
- To promote Health, safety, hygiene practices, and proper use of PPE.
- To build capacity in First aid and emergency preparedness for workplace safety.

## Training Events September, 2025

S.N.	Name of the Training Programme	From	To	Course Director
1.	56th Induction Training Programme for the Assistant Engineers of Irrigation Department and RWD Department (Gazetted)	18.08.2025	16.09.2025	Poonam Pathak
2.	Mentoring Skills	08.09.2025	10.09.2025	Richanshu Sharma
3.	Induction Training Programme for Newly Recruited Chairpersons and Members of Child Welfare Committee of Uttarakhand : NIPCCED	08.09.2025	21.09.2025	Dr. Anil Kumar Mishra
4.	7th Professional Course for PCS (Executive) Officers	15.09.2025	06.12.2025	Dr. Mahesh Kumar
5.	Design of Training (State)	15.09.2025	19.09.2025	Dr Mahesh Kumar
6.	Workshop on Skill Upgradation and Capacity Building for ICDS Officials for reaching Out-of-School Adolescent	16.09.2025	17.09.2025	Dr. Anil Kumar Mishra
7.	Swachh Survekshan (SKPs)	18.09.2025	20.09.2025	Shreshtha Sachdeva
8.	Training Programme on Disaster Management for Urban Local Bodies	19.09.2025	19.09.2025	Dr. Om Prakash
9.	Registration of Birth & Death Act 1969 and CRS Portal	22.09.2025	24.09.2025	Poonam Pathak
10.	Training Programme for Economic and Statistical Officer of UP	22.09.2025	27.09.2025	Dr. Anil Kumar Mishra
11.	Sensitisation Workshop on Child Right (Kashipur)	24.09.2025	24.09.2025	Ragni Tewari
12.	Sensitisation Workshop on Child Right (Haldwani)	25.09.2025	25.09.2025	Ragni Tewari
13.	Awareness Programme on Disaster Risk Reduction	25.09.2025	26.09.2025	Dr. Om Prakash
14.	E-governance Initiative	25.09.2025	27.09.2025	B.K. Naik
15.	Urban Agenda 2030 and Sustainable Development Goals	29.09.2025	01.10.2025	Kruti Barpete
16.	Training Programme for Economics and Statistical Officer of UP	29.09.2025	04.10.2025	Dr. Anil Kumar Mishra



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